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| **project**  **sign off form** |  |  | CITE Managed Services | |
|  |  | [Address] | |
|  |  | [Contact] | |
| Job Name & Location |  |  | Project reference no. | |
| Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate. Lorem ipsum dolor sit amet, consectetuer. |  |  | Phone icon | Project Name |
| Message icon | Project Title |
| Email icon | Start Date: [DATE] |
| Earth icon | Completion Date: [DATE] |
| Project approval |  |  |  | |
| By signing below, it is agreed that the [Job description/details or the task performed] methods used for this job are approved as per stated in the contractual documents associated with this project. |  |  | Approved by: [Name]  Title: [Title]  Firm Name: [Name]  Witnessed by: [Name]  Date: | |
| Project Requirements: Required to be completed.   1. [1] 2. [2] 3. [3] |  |  |
|  |  | |
| Project Sign Off This form must be signed off in order for the project completed by the software developer to be considered complete. |  |  | CITE Manager Services Since 2009 CITE has provided services to students and education institutes in Perth, Western Australia. Standing for Centre of Information Technology Excellence, CITE is not just a name, it is a promise for superior service to our clients. | |